

Warsaw, April 20, 2017

Associate Dean for Academic Affairs
Daniel Paczesny, Ph.D.

Arrangements for registration of the English speaking students for the winter semester 2017/2018

The registration will be carried out on the basis of the examination protocols, according to the following schedule:

1. The preliminary decisions, concerning the registration of students who failed in some courses, will be published **at 10 am on September 20, 2017 (Wednesday)**.
2. The ECE students seeking advice of the Vice-Dean for Academic Affairs should show up **in the Dean's office (room 109) on September 20, 2017 (Wednesday) at 2 pm**.
3. **The board examinations** will be organized **at 10 am. on September 22, 2017 (Friday)**. It should be, however, reminded that – according to the rules of studying at the FE&IT – such examinations are organized, following the student's or Dean's initiative, in very exceptional (well justified) cases only.
4. The students appeals against the registration decisions will be received (in the written form only) in the Dean's office (room 115) **till 3 pm. on September 22, 2017 (Friday)**. This day is the hard deadline for considering by the Dean any issues related to the registration of students for the **winter semester 2017/2018**.
5. Students who have appealed against the registration decisions in the written form and willing to discuss the problem in person with the Dean are supposed to come to **room 115 on September 25, 2017 (Monday) at 10 am**.
6. The registration is definitely completed **on September 25, 2017 (Monday)**. This means that all the registration decisions are frozen on this day.

Comments:

- Explanations delivered to be considered after **September 25, 2017 (Monday)**, may not change the consequences of the registration decision (loss of scholarship, deletion from the list of students).
- The students interested in the suspension of their studies in the summer semester 2016/2017 for health reasons are obliged to apply for Medical Examination immediately on the appearance of serious health problems, but **not later than the last day of classes, scheduled for the summer semester**.