

PROTECTION CONCEPT DIGITAL FESTIVAL & HACKZURICH

Version 2.0 (July 15, 2020)

We are looking forward to the Digital Festival and the HackZurich. In order to guarantee a safe execution, we strictly adhere to the recommendations and specifications of the FOPH and have developed a protection concept based on the design protection concept of PromoterSuisse.

DEFINITIONS

Variants of the Protection Scheme

An internal protection concept is required for the implementation of an event. According to the Covid-19 Ordinance Special Situation, the following three variants are envisaged:

- Option 1: Distance rules are observed
- Option 2: Protective measures are complied with by means of (substitution)
 - a. Wearing of hygiene masks
 - b. Installation of suitable barriers
- Option 3: Distance rules and protective measures cannot be observed

Digital Festival AG opts for the maximum protection of the persons present and thus for **option 1**.

Groups of People

Guest groups are groups of persons within which it is not appropriate to keep the distance, namely school children, families, persons living in the same household and other similar cases.

BASIC RULES

The following specifications must be observed:

- Guests are recommended to use the SwissCovid App.
- In order to avoid transmission via the hands, regular and thorough hand hygiene by all persons as well as the cleaning of frequently touched surfaces is important.
- Regular cleaning of frequently used premises (e.g. toilets) is planned according to requirements.
- Entrances and waiting areas to the event will be designed in such a way that the valid distance rule according to the Covid-19 Ordinance special situation can be observed and crowds of people can be prevented.
- Admission to the venue shall be arranged in such a way that the number of guests is limited to a maximum of 1000 persons per independent event.
- Employees who are unable to comply with the valid distance rule according to the COVID 19 Ordinance Special Situation are to be protected by shortening the contact time and/or by other appropriate personal protection measures (e.g. masks).
- Sick employees are sent home and instructed to follow the valid recommendations for action of the FOPH and/or the cantonal doctor.
- Consideration of specific aspects of work and work situations to ensure protection.
- Informing employees and other persons concerned about the guidelines and measures and involving employees in the implementation of the measures.
- The managing director of Digital Festival AG, Jonathan Isenring, is responsible for ensuring compliance with the protection concept.



PROTECTION CONCEPT

1. HAND HYGIENE

Everyone at an event regularly cleans their hands with soap and water. Touching objects and surfaces should be avoided if possible.

Measures

Soap must be provided for wash basins. Hygiene stations are available in the toilets. Guests are made aware of the hygiene measures in force in a clearly visible position.

All employees regularly clean their hands with soap and water. This is particularly important on arrival and before and after breaks. Where this is not possible, hands must be disinfected.

Guests must be able to wash their hands with soap and water or disinfect them with a hand disinfectant when leaving the venue.

2. KEEPING DISTANCE

Entering and Leaving the Venue

Employees and guests comply with the valid distance rule according to the COVID 19 regulation special situation.

Measures

The flow of people is directed in such a way that the distance of 1.5 metres between all persons (except groups of persons) can be maintained.

Admission to the venue is regulated so that the maximum number of guests does not exceed 1000 persons per independent event.

For seated consumption, the distance of 1.5m between the tables/lounges must be maintained between the tables/lounges to the front and "shoulder-to-shoulder" at the sides and "back-to-back" at the back or from table edge to table edge. This also applies to standing tables. If there is a partition wall between the groups of people, the minimum distance is not applicable.

During the Event

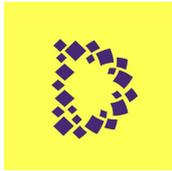
Measures

All persons must be able to maintain a distance of 1.5 metres between themselves at all times. Seats must be allocated in such a way that at least one seat remains free between persons or groups of persons.

Sufficiently dimensioned recreational, movement and special areas are planned (on average 2.25m² per person).

In communal areas where the wearing of hygiene masks is problematic (e.g. restaurant areas, toilets, public cloakrooms), the duration of contact is limited to less than 15 minutes using suitable measures (spacers, ...).

The length of event breaks depends mainly on the number of guests in the venue. Sufficient time must be allowed for breaks so that the maximum number of persons or the applicable distance rule can be observed in the toilets.



Work with unavoidable distance under the distance rule according to COVID-19 regulation special position

Taking into account specific aspects of work and work situations in order to ensure protection.

Measures

Employees who are unable to observe the distance rule according to the Covid-19 Ordinance Special Positions during their work and who cannot separate their positions by means of suitable barriers are recommended to wear a hygiene mask (protective shield or similar). The hygiene masks are made available to the personnel.

3. CLEANING

Regular cleaning of surfaces and objects after use as required, especially if they are touched by several people.

Measures

Frequently touched surfaces are regularly cleaned and disinfected

Disposable cloths are preferably used for the cleaning work.

Disposable towels are used in the toilets.

The waste bins (e.g. toilets, restaurant area) are emptied at regular intervals.

Soap dispensers and hygiene stations are regularly refilled.

Toilets are cleaned regularly.

Waste bins and disinfection stations must be provided at the exits so that guests can take off their hygiene masks, dispose of them and disinfect their hands. Disinfection stations must also be provided at the entrances.

For microphones and other technical equipment for speakers and presenters, the organizer will provide suitable cleaning materials.

4. COVID-19-PATIENTS AT WORK

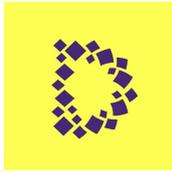
The employment of sick employees is excluded.

Measures

The employees confirm that they do not appear at work with symptoms of illness indicating the new coronavirus.

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The organizer informs the employees transparently about the health situation in the company. It should be noted that health data is particularly sensitive data.



5. SPECIFIC WORK SITUATIONS

Taking into account specific aspects of work and work situations in order to ensure protection

Measures

For employees wearing hygiene masks, higher break frequencies are planned (guideline: every 2 hours).

The protective measures (especially the distance rule) also apply to the delivery/delivery of equipment, goods and waste.

Event catering is based on the existing GastroSuisse hygiene and protective measures concept.

6. INFORMATION

Information of guests, employees and other persons about the guidelines and measures.

Measures

Guests are recommended to use the SwissCovid App.

The organiser shall draw the attention of guests, employees and other persons concerned to the hygiene and protective measures. In case of non-compliance, the organizer may make use of the householder's rights.

In the run-up to the event and during admission to the venue:

- Guests are informed about the correct use of hygiene masks.
- Guests are informed about the specific risk situation.
- Sick people are not allowed to attend an event.

During the event:

- In neuralgic areas (e.g. by the toilets) the guests are informed about the protective measures.

When leaving the event:

- Appeals to guests to adapt their behaviour accordingly when dealing with third parties, especially risk groups.

8. MANAGEMENT

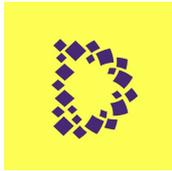
Guidelines for the efficient implementation, adjustment and control of the protective measures.

Measures

A COVID 19 officer is appointed to answer questions about the corona virus and the protective measures to be implemented.

The person responsible for COVID-19 must check at regular intervals the implementation of and compliance with the protective and hygiene measures taken at the event and correct them if necessary.

The person responsible for COVID-19 ensures the instruction and information of the persons working at the event.



9. CONTACT TRACING

(if necessary) Implementation of measures that allow traceability in case of suspected infection.

Measures
The collection of contact data (name, first name, telephone number, place of residence) is optional.
For the data of the presence list the usual data protection regulations apply.
The organizer is not responsible for the correctness of the information.

10. OTHER PROTECTION MEASURES

Measures
In rooms with running air conditioning and ventilation systems, air recirculation must be dispensed with (fresh air supply only), provided the installed system allows it. If the individual situation of the operation allows it, regular ventilation is to be provided.
The backstage and artist areas are considered staff rooms, breaks are organised in stages as required. The distance rule according to the Covid-19 regulation must be observed.
Third party companies, e.g. security companies, are obliged to protect their own personnel in accordance with this concept.
The organizer renounces objects that are shared by several guests (e.g. salt nuts, straw containers).

This document was distributed and explained to all employees and participants.

Responsible person, signature and date:


Jonathan Isenring
July 15, 2020